

Create and Manage Catalog Item

About this Guide

This guide provides instructions on how to create, edit, and manage catalog items, both manually and in bulk, to ensure Flynn's Operations team can purchase items with accurate and up to date information. Updates may include adjusting pricing, adding new products, or removing discontinued items. Please coordinate with the Flynn Procurement team to understand your responsibility with managing catalogs.

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Key Terms and Definitions

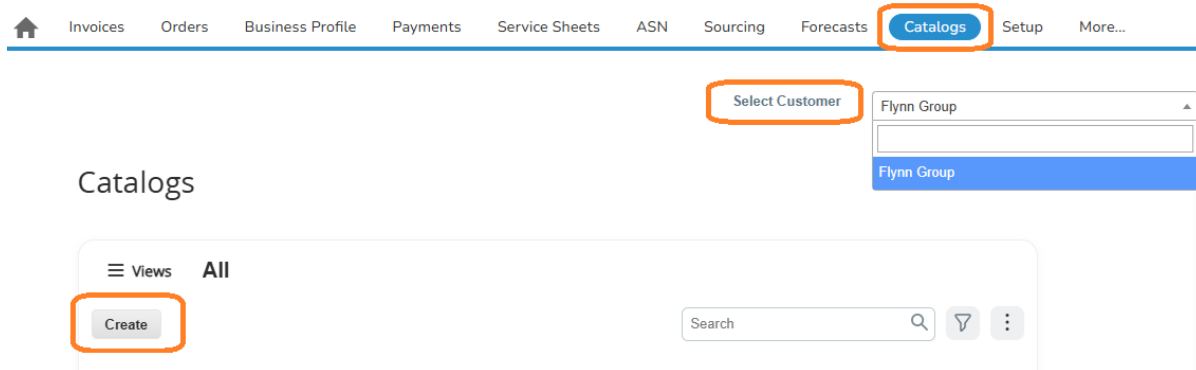
- **Hosted Catalog** – A list of products uploaded directly into Coupa by suppliers that Flynn users can browse and add to their cart
- **Catalog Item** – refers to the actual items that Flynn users wish to purchase. These items can be loaded into Coupa with various details, such as, **Description, Image, Unit of Measure**
- **Supplier Part Number (SPN)** – unique identifier assigned by the supplier to a specific product (each supplier part number must be **unique** per supplier)
- **Item Number** – an internal identifier used within Coupa to manage items across the system. It is primarily used for inventory management and can be associated with multiple suppliers
- **Catalog Name** – typically refers to the title or identifier of a specific catalog, helping Flynn users recognize and select the appropriate collection of items for their purchasing needs
- **Unit of Measure** – standard quantity used to specify the amount of an item. Reference the UOM table on the last page of this guide.
- **Contract Number/Name** – Flynn links products to “contract shells,” which decide who can see and buy those products between our various brands

Catalog Statuses

Pending Approval	A catalog was submitted by the supplier and is awaiting Flynn's approval.
Accepted by Customer	Items in the catalog were approved and linked to a contract shell, allowing the appropriate Flynn users to shop .
Scheduled/Pending Activation	Items in the catalog were approved and are pending activation until scheduled date.
Rejected	A catalog was rejected by Flynn. (A reason is required for the rejection, check the comments section for rejection reasons)
Inactive	A live catalog was deactivated and is unavailable to Flynn users.

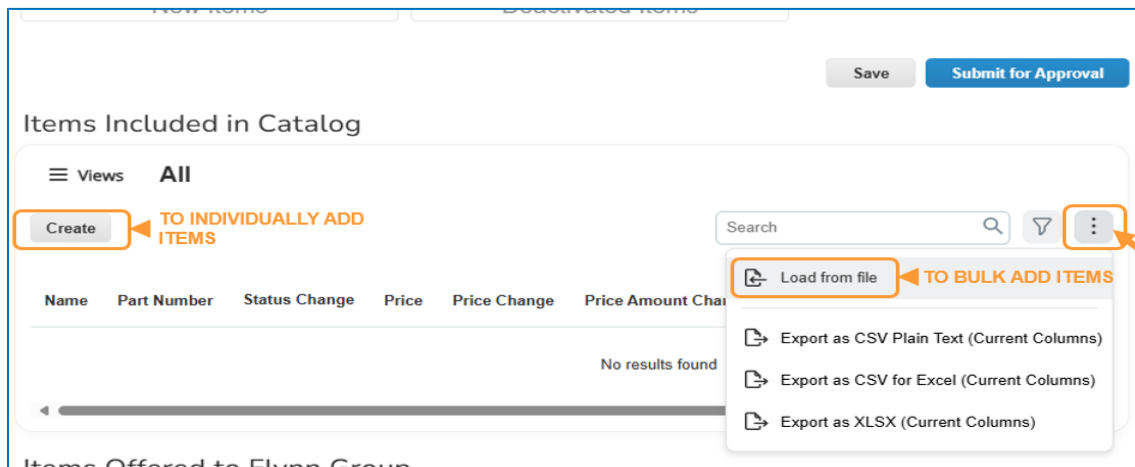
Creating a Catalog for the First Time

1. Login to the [Coupa Supplier Portal](#) (CSP). On the main menu,
 - a. Click on the **Catalogs** tab
 - b. Select Flynn Group from the **Select Customer** dropdown menu
 - c. Click **Create**.



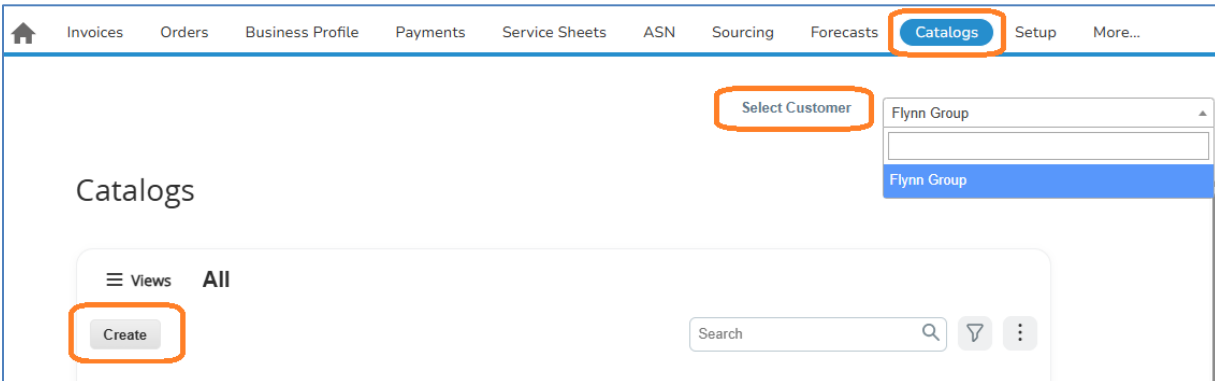
2. From the Create screen, you will need to add a **Catalog Name**. Other fields are optional but recommended.

3. Scroll down and you will see the items included in the Catalog. To add items to the new catalog you have the option to individually Create new items which will be done one by one or bulk using an excel template.
 - a. To create items **one by one** – click [here](#) for instructions on creating items manually
 - b. To create items in **bulk** – click [here](#) for instructions on creating items in bulk

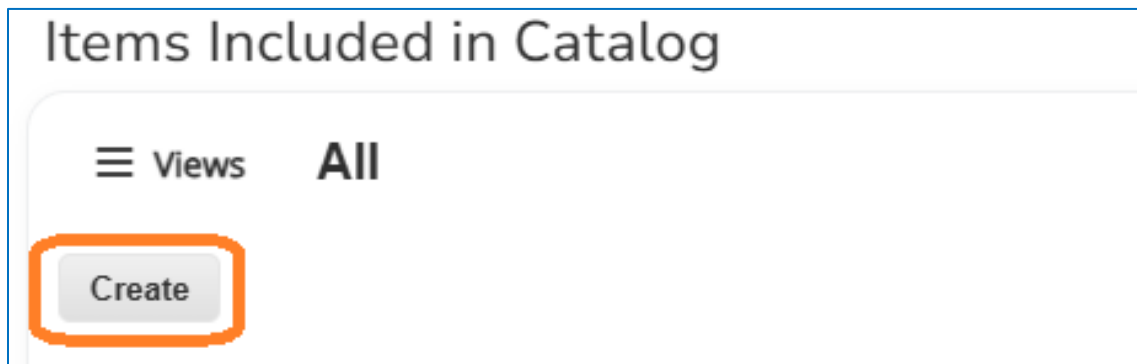


Create Items Manually

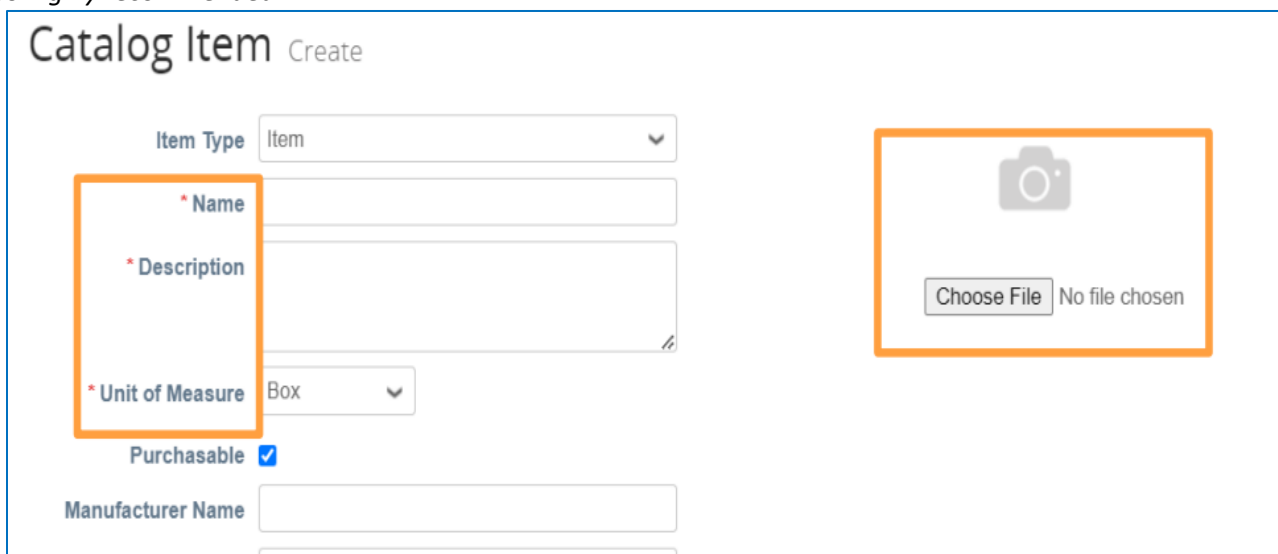
1. To manually create a catalog Item, navigate to the **Catalogs** tab. Select **Flynn Group** as your customer. Click on **Create**.



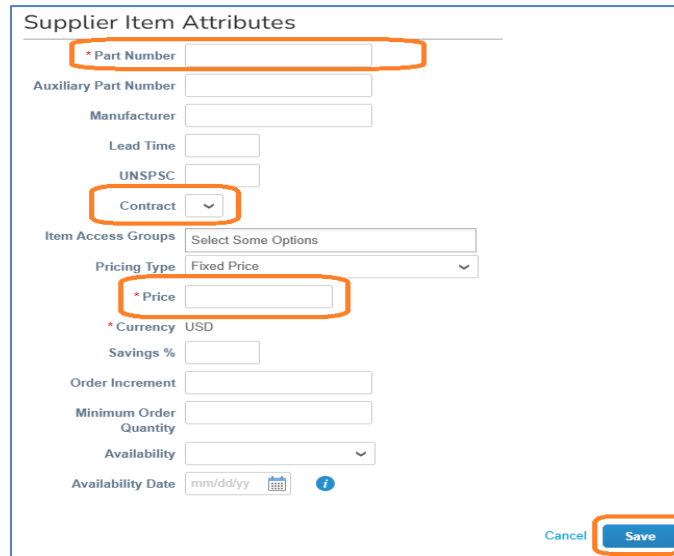
2. Select **Create** found under **Items Included in Catalog**



3. You will be taken to a page labeled **Catalog Item** where you will be asked to fill out required fields such as the **Name** of the item, **Description** of the item, and **Unit of Measure** (UOM). ***NOTE:** It's very important to include a descriptive name — include things like size, color, quantity (if a bulk pack) and manufacturer. Adding photos is also *highly recommended*.



- Under the **Supplier Item Attributes** section, fill out the Flynn required fields that include **Part Number, Contract (Catalog Shell), Price, Currency**. ***NOTE:** If you're unsure of which Contract Number/Name to choose or have any issues, please reach out to your Flynn Procurement contact.



Supplier Item Attributes

* Part Number

Auxiliary Part Number

Manufacturer

Lead Time

UNSPSC

Contract

Item Access Groups

Pricing Type

* Price

* Currency

Savings %

Order Increment

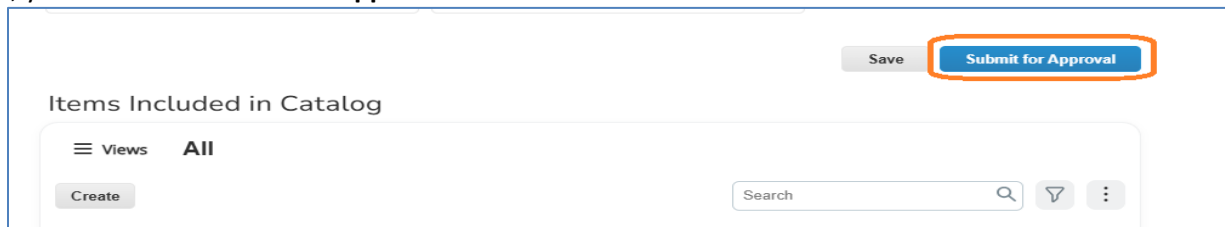
Minimum Order Quantity

Availability

Availability Date

Cancel

- Once all those fields have been filled select **Save**. ***NOTE:** Please fill out as many fields as you can, as this will provide better purchasing experience for users.
- You will be able to view the Catalog Item you just saved in the table view. If you have multiple items you'd like to add individually, follow the same steps previously mentioned. Once you're finished individually adding your items, you can select **Submit for Approval**.



Save

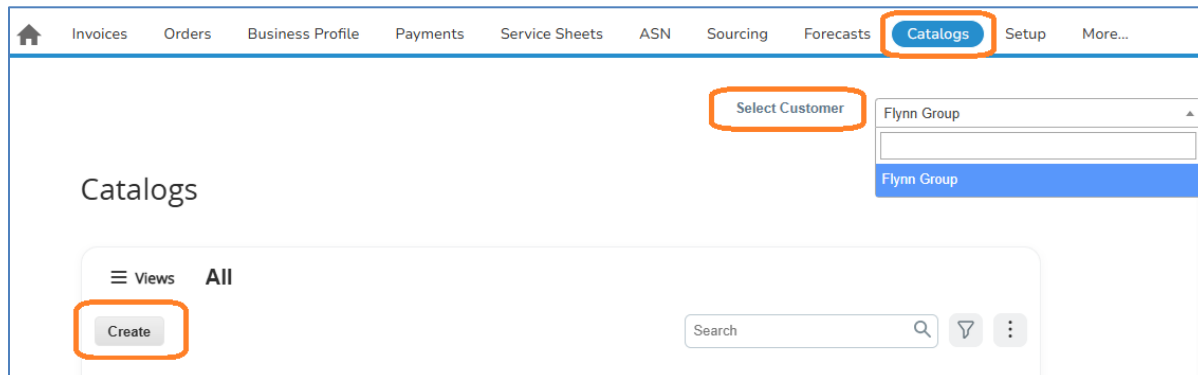
Items Included in Catalog

Views All

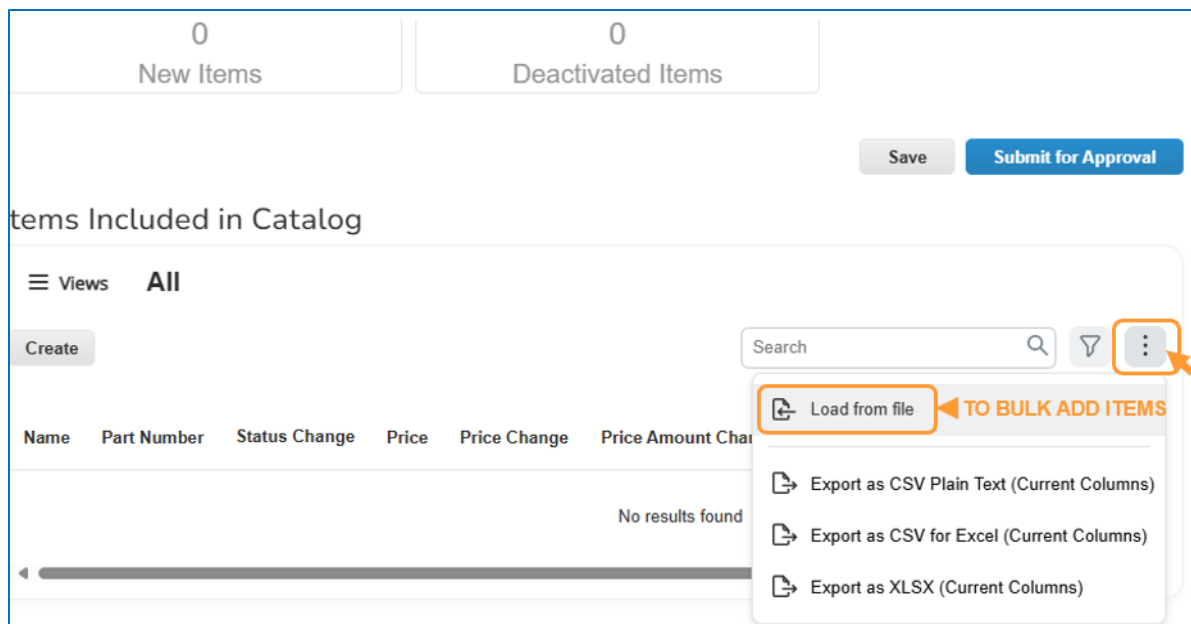
Create

Create Items in Bulk

- To bulk create a catalog Item, navigate to the **Catalogs** tab. Select **Flynn Group** as your customer. Click on **Create**.

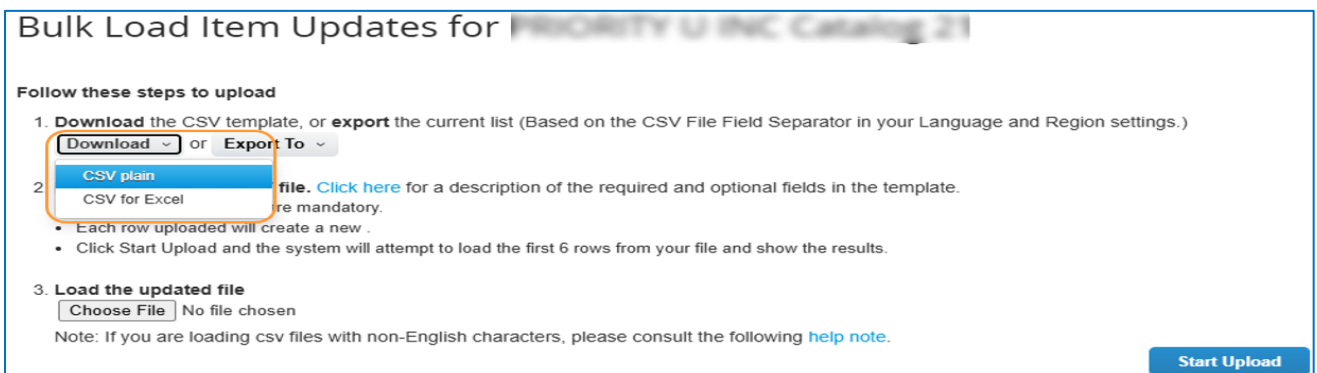


- Under the Items Included in Catalog section, click on the 3 menu dots to the right of the search bar and select **Load from file**.



- You will then be taken to a page that says, "Bulk Load Item Updates for *Name Catalog*". Click on the **Download** drop-down and select either the **CSV Plain** option or the **CSV for Excel** option to download a template for you to fill out in order to accurately bulk upload items to the new catalog.

***NOTE:** The field names in the template match the fields you'd fill out if you were manually creating items, you're just now entering that information into a template to mass upload.



- Open the CSV file. Once opened, fill in the mandatory fields marked by the asterisk (*) next to the column name. Each row will be a different item and will become the details for the catalog items. ***NOTE:** Although not marked with an asterisk, Flynn requires you to add a **Contract Number/Name** to your catalog items. If you do not know your Contract Name/Number, please reach out to your Flynn Procurement contact.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Item Type	Supplier Part Num*	Supplier Name*	Description*	Price*	Currency*	UOM code*	active*	Item Class	UNSPSC Code	Manufacturer	Minimum Order Quantity	Order Increment	Contract Number	Contract Name		
2	Item	TES7897654321	Test Item 123	Test Item 124	25.17	USD	EA	Yes							405		
3	Item	TES7897654322	Test Item 124	Test Item 125	25.17	USD	EA	Yes							405		
4																	
5																	

- In the Image URL column, photos must have a public URL for them to show. *Attaching photos is highly recommended.*
- Once all the items are added to the file and their mandatory details are included, upload the filled-out CSV file by selecting the **Choose File** button. Once selected, click on **Start Upload**.

3. Load the updated file

Choose File No file chosen

Note: If you are uploading csv files with non-English characters, please consult the following [help note](#).

Start Upload

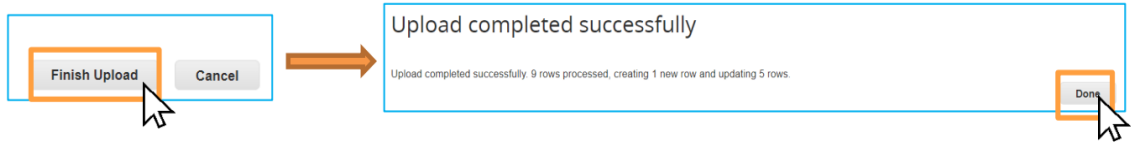
***NOTE:** If you get an **Error Generating Sample** after uploading your file, simply click **Back**, correct the error within the uploaded CSV file, and then re-upload the file. If you're unsure of how to resolve the error, please reach out to your Flynn Procurement contact.

Error Generating Sample			
The system found 6 errors in lines when attempting to load the sample rows.			
Record	Field	Your Value	Error
Row 1: Item	UOM code	Each	Each is not a valid UOM code.
Row 2: Item	UOM code	Each	Each is not a valid UOM code.
Row 3: Item	UOM code	Each	Each is not a valid UOM code.
Row 4: Item	UOM code	Each	Each is not a valid UOM code.
Row 5: Item	UOM code	Each	Each is not a valid UOM code.
Row 6: Item	UOM code	Each	Each is not a valid UOM code.

- Once your upload is complete, Coupa will scan the uploaded file and show you the **Verify Data** screen so you can check the items extracted from the file.

Verify Data		
The first rows of your upload have been loaded. All changes or additions are highlighted in orange .		
After reviewing the results, click Finish Upload to continue the upload or Cancel to stop the upload and discard any changes.		
The CSV Field Separator is the Comma (,) character. You can change it in the Language and Region Settings .		
	Row 1	Row 2
	New	New
Item Type	Item	Item
Supplier Part Num*	TES7897654321	TES7897654321
Supplier Aux Part Num		
Name**	TestItem123	TestItem124
Description**	TestItem124	TestItem125
Price*	20	20
Currency*	USD	USD
UOM code*	EA	EA
active**	Yes	Yes
Item Classification Name		
UNSPSC Code		
Lead Time		
Manufacturer		
Minimum Order Quantity		
Order Increment		
Contract Number	405	405

8. Once you are satisfied with your Data, scroll down and select Finish Upload. An **Upload Completed Successfully** message will appear. Click the **Done** button to proceed.



9. Lastly, you will be taken to the Catalog page where you're prompted to **Save** or **Submit** your Catalog for approval. To publish the newly created catalog, select the **Submit for Approval** button. Please note that you must submit your catalog in order for Flynn to view it. Flynn Procurement will have to approve the catalog before it is available in the Flynn Marketplace for purchase.

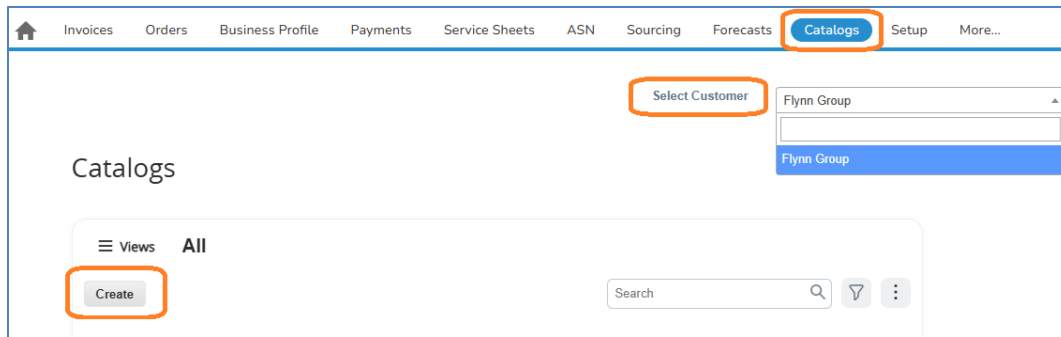


Edit Existing Catalogs

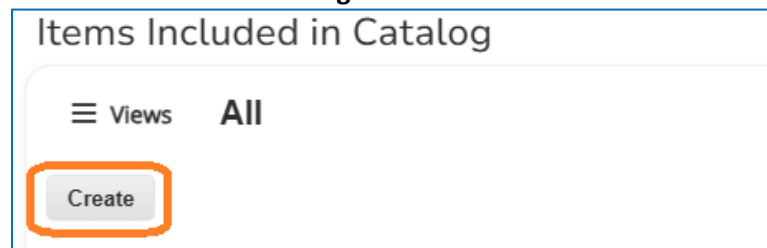
Due to the way updates are presented in the system, it may appear that a **new catalog** is created each time you edit or add an item, however, these updates are not **new catalogs** but rather updates to the existing catalog.

Manually Adding New Items

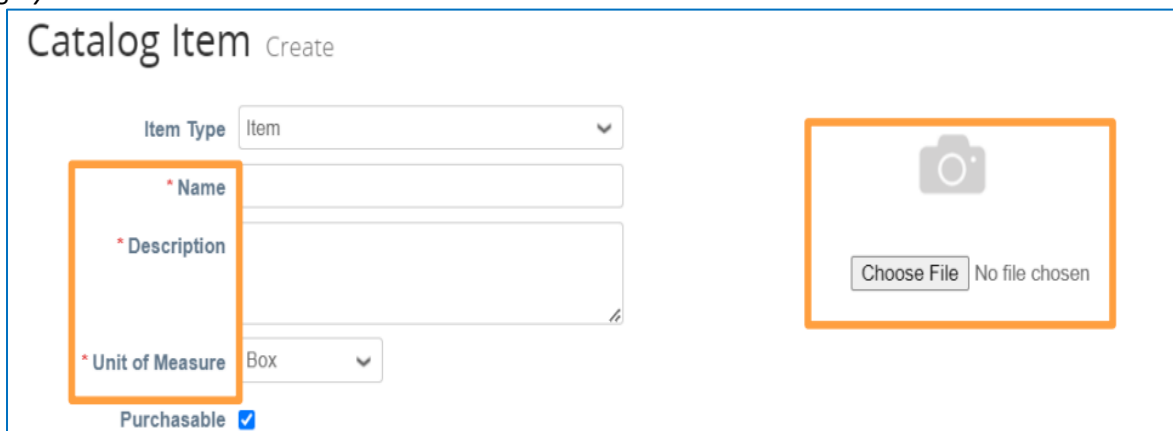
1. To manually add a new catalog Item, navigate to the **Catalogs** tab. Select **Flynn Group** as your customer. Click on **Create**.



2. Select **Create** found under **Items Included in Catalog**



3. You will be taken to a page labeled **Catalog Item** where you will be asked to fill out required fields such as the **Name** of the item, **Description** of the item, and **Unit of Measure** (UOM). ***NOTE:** It's very important to include a descriptive name — include things like size, color, quantity (if a bulk pack) and manufacturer. Adding photos is also *highly recommended*.



4. Under the **Supplier Item Attributes** section, fill out the Flynn required fields that include **Part Number**, **Contract (Catalog Shell)**, **Price**, **Currency**. ***NOTE:** If you're unsure of which Contract Number/Name to choose or have any issues, please reach out to your Flynn Procurement contact.

Supplier Item Attributes

* Part Number

Auxiliary Part Number

Manufacturer

Lead Time

UNSPSC

Contract

Item Access Groups

Pricing Type

* Price

* Currency

Savings %

Order Increment

Minimum Order Quantity

Availability

Availability Date

Cancel

Save

- Once all those fields have been filled select **Save**. ***NOTE:** Please fill out as many fields as you can, as this will provide better purchasing experience for users.
- You will be able to view the Catalog Item you just saved in the table view. If you have multiple items you'd like to add individually, follow the same steps previously mentioned. Once you're finished individually adding your items, you can select **Submit for Approval**.

Save

Submit for Approval

Items Included in Catalog

Views

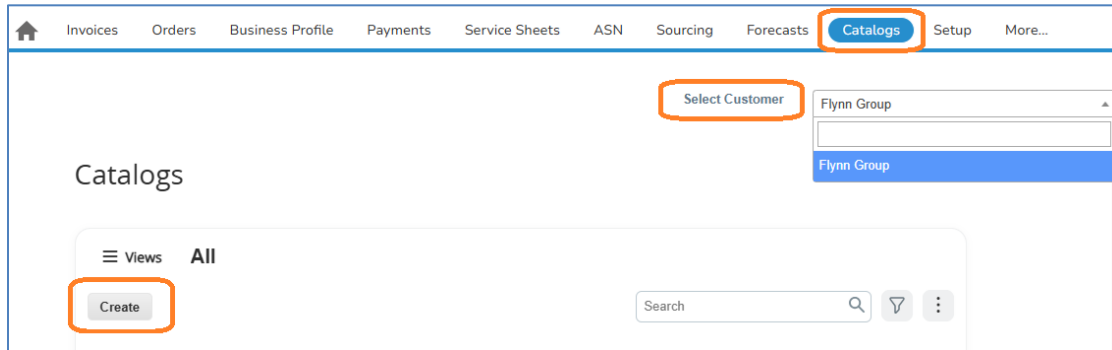
All

Create

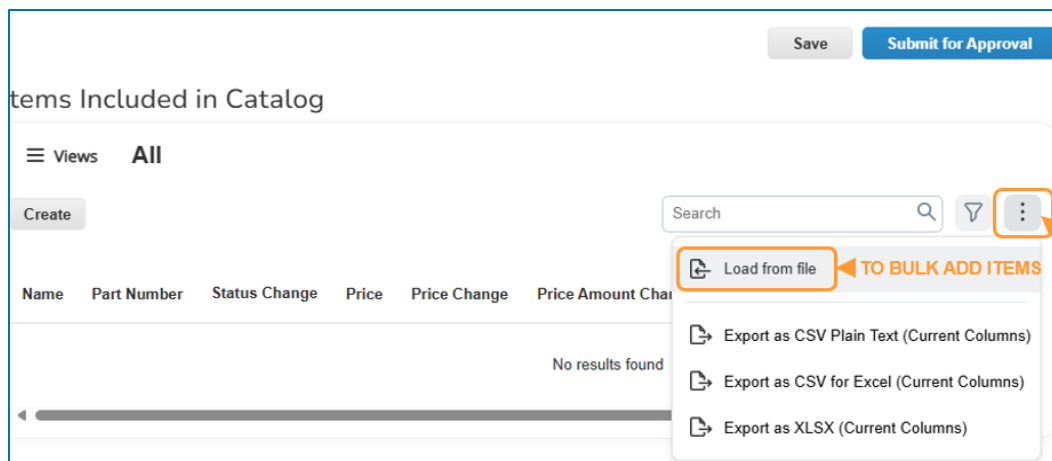
Search

Bulk Adding New Items

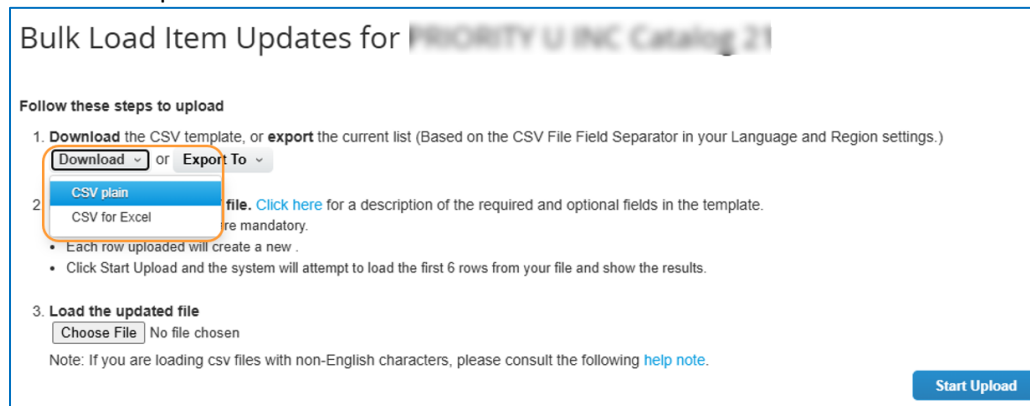
- To add new catalog items in bulk, navigate to the **Catalogs** tab. Select **Flynn Group** as your customer. Click on **Create**.



- Under the Items Included in Catalog section, click on the 3 menu dots and select **Load from file**.



- You will then be taken to a page that says, "Bulk Load Item Updates for *Name Catalog*". Click on the **Download** drop-down and select either the **CSV Plain** option or the **CSV for Excel** option to download a template for you to fill out in order to accurately bulk upload items to the new catalog. ***NOTE:** The field names in the template match the fields you'd fill out if you were manually creating items, you're just now entering that information into a template to mass upload.



- Open the CSV file. Once opened, fill in the mandatory fields marked by the asterisk (*) next to the column name. Each row will be a different item and will become the details for the catalog items. ***NOTE:** Although not marked with an asterisk, Flynn requires you to add a **Contract Number/Name** to your catalog items. If you do not know your Contract Name/Number, please reach out to your Flynn Procurement contact.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Item Type	Supplier Part Num*	Supplier Name*	Description*	Price*	Currency*	UOM code*	active*	Item Class	UNSPSC Code	Manufacturer	Minimum Order Quantity	Order Increment	Contract Number			
2	Item	TES7897654321	Test Item 123	Test Item 124	25.17	USD	EA	Yes							405		
3	Item	TES7897654322	Test Item 124	Test Item 125	25.17	USD	EA	Yes							405		
4																	
5																	

In the Image URL column, photos must have a public URL for them to show. *Attaching photos is highly recommended.*

- Once all the items are added to the file and their mandatory details are included, upload the filled-out CSV file by selecting the **Choose File** button. Once selected, click on **Start Upload**.

3. Load the updated file

Choose File

No file chosen

Note: If you are loading csv files with non-English characters, please consult the following [help note](#).

Start Upload

***NOTE:** If you get an **Error Generating Sample** after uploading your file, simply click **Back**, correct the error within the uploaded CSV file, and then re-upload the file. If you're unsure of how to resolve the error, please reach out to your Flynn Procurement contact.

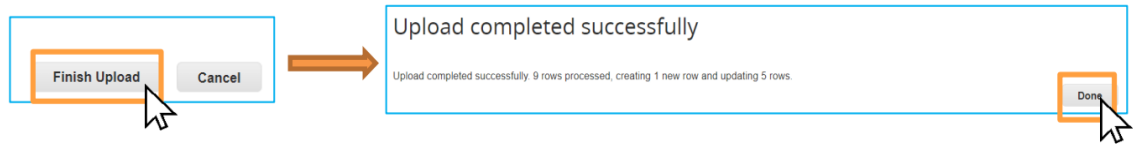
Error Generating Sample			
The system found 6 errors in lines when attempting to load the sample rows.			
Record	Field	Your Value	Error
Row 1: Item	UOM code	Each	Each is not a valid UOM code.
Row 2: Item	UOM code	Each	Each is not a valid UOM code.
Row 3: Item	UOM code	Each	Each is not a valid UOM code.
Row 4: Item	UOM code	Each	Each is not a valid UOM code.
Row 5: Item	UOM code	Each	Each is not a valid UOM code.
Row 6: Item	UOM code	Each	Each is not a valid UOM code.

Back

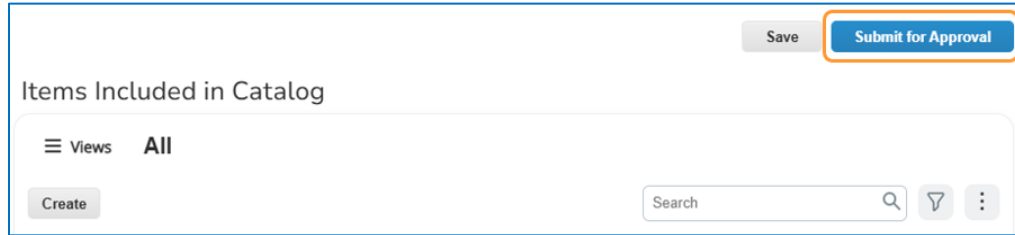
- Once your upload is complete, Coupa will scan the uploaded file and show you the **Verify Data** screen so you can check the items extracted from the file.

Verify Data		
The first rows of your upload have been loaded. All changes or additions are highlighted in orange .		
After reviewing the results, click Finish Upload to continue the upload or Cancel to stop the upload and discard any changes.		
The CSV Field Separator is the Comma (,) character. You can change it in the Language and Region Settings .		
	Row 1	Row 2
	New	New
Item Type	Item	Item
Supplier Part Num*	TEST7897654321	TEST7897654321
Supplier Aux Part Num		
Name**	TestItem123	TestItem124
Description**	TestItem124	TestItem125
Price*	20	20
Currency*	USD	USD
UOM code*	EA	EA
active**	Yes	Yes
Item Classification Name		
UNSPSC Code		
Lead Time		
Manufacturer		
Minimum Order Quantity		
Order Increment		
Contract Number	405	405

7. Once you are satisfied with your Data, scroll down and select Finish Upload. An **Upload Completed Successfully** message will appear. Click the **Done** button to proceed.

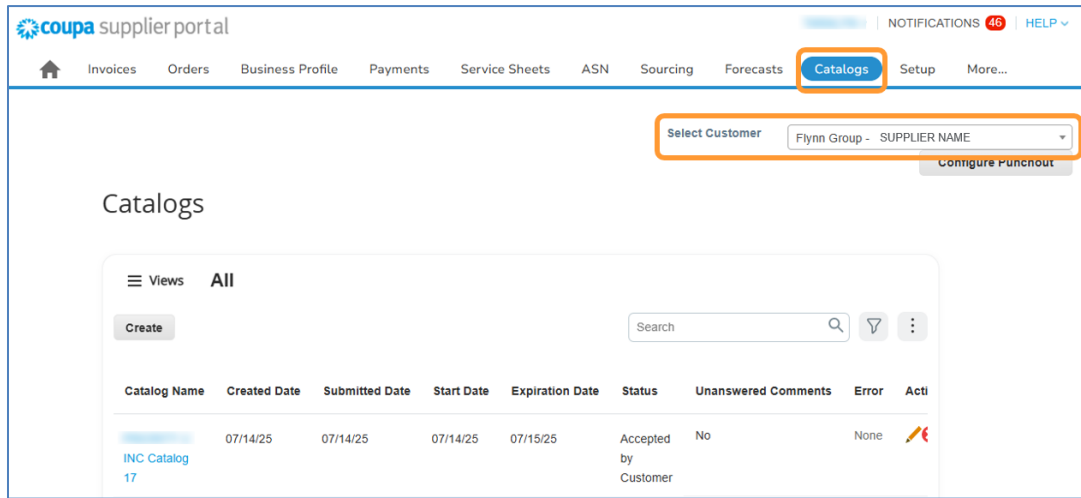


8. Lastly, you will be taken to the Catalog page where you're prompted to **Save** or **Submit** your Catalog for approval. To publish the newly created catalog, select the **Submit for Approval** button. Please note that you must submit your catalog in order for Flynn to view it. Flynn Procurement will have to approve the catalog before it is available in the Flynn Marketplace for purchase.

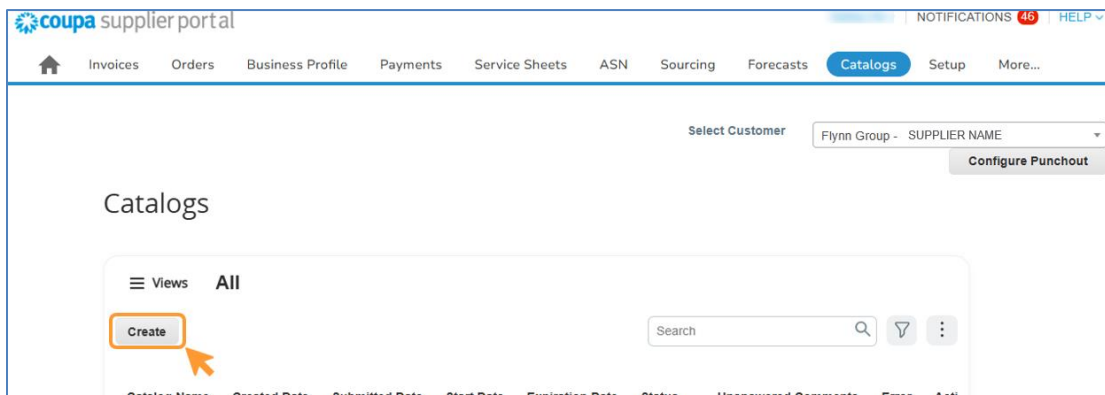


Manually Edit Existing Catalog Items

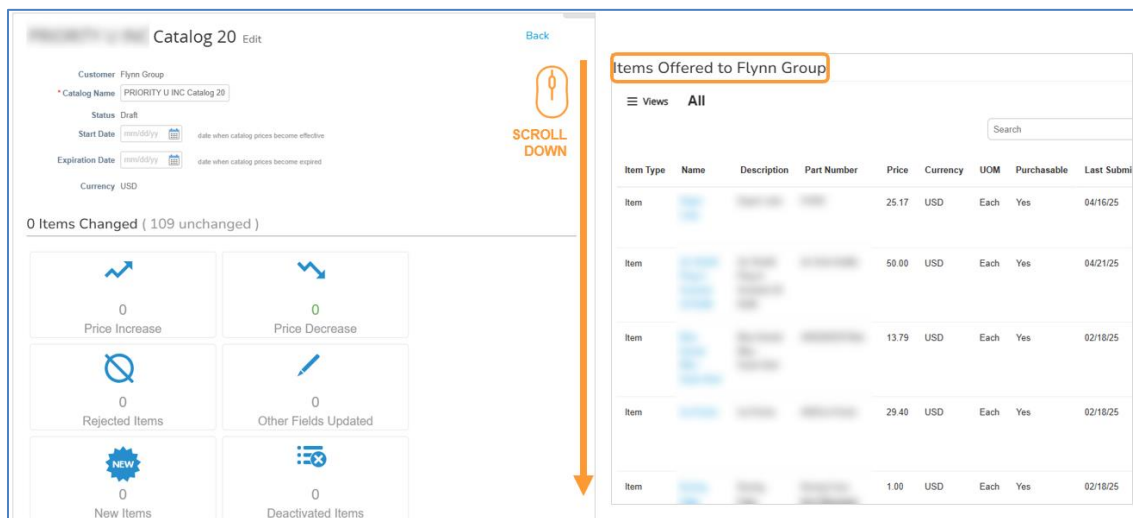
- To manually edit, delete or update an existing Catalog Item, from the home page, navigate to the **Catalogs** Tab. Make sure to select Flynn Group from the **Select Customer** dropdown menu.



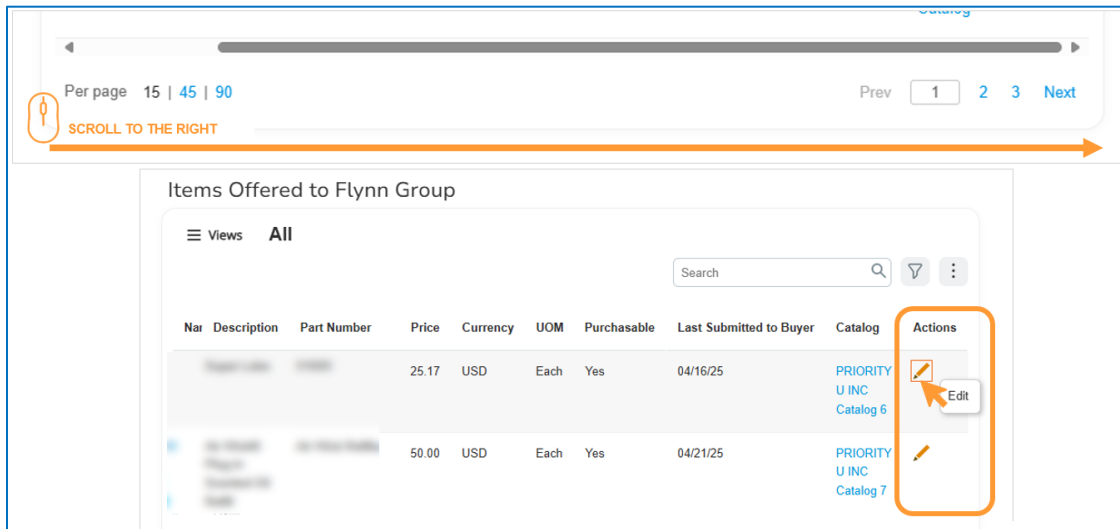
- Select **Create**.



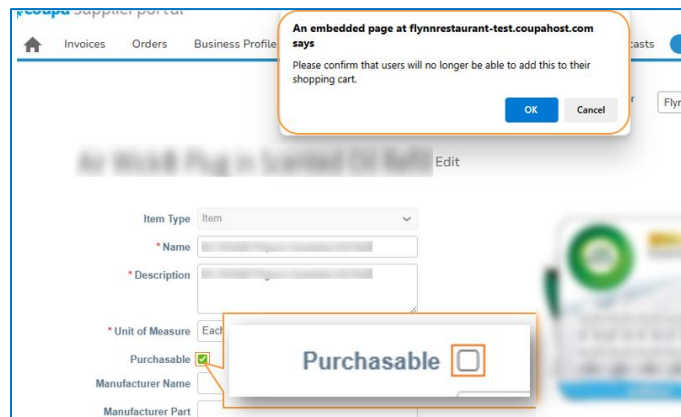
- Scroll down until you see **Items Offered to Flynn Group**.



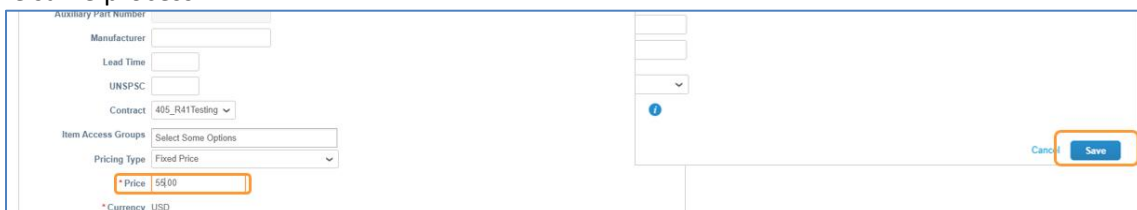
- You will then see all the catalog items you offer to Flynn Group. To make updates to these items, you may have to **scroll down to the very bottom** to view the arrows that allow you to scroll over to the right. The **action buttons are to the very right** of the page and allow you to manually edit individual items. Click the **pencil icon** on the item you'd like to edit.



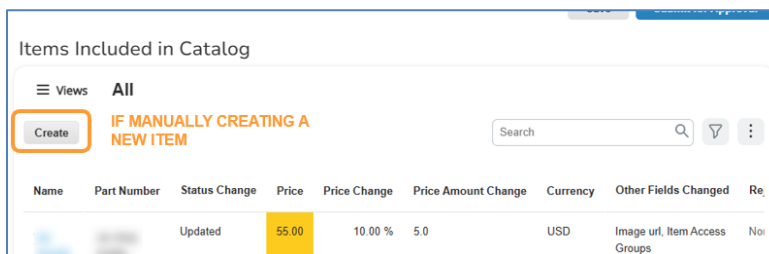
- If **deleting** an item manually, you must uncheck the **Purchasable** field. This effectively removes the item from the system, preventing any transactions related to it.



- Once you have finished editing the required fields, select **Save**. If multiple items need to be edited, continue with the same process.



7. You will see a running list of the items you've edited thus far. If you need to manually create a new item, select **Create** and fill out the required fields.



Items Included in Catalog

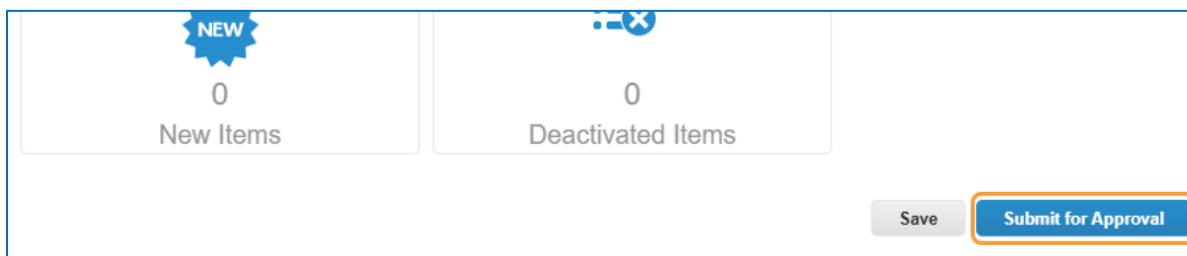
Views All

Create IF MANUALLY CREATING A NEW ITEM

Search

Name	Part Number	Status Change	Price	Price Change	Price Amount Change	Currency	Other Fields Changed	Re
		Updated	55.00	10.00 %	5.0	USD	Image url, Item Access Groups	No

8. Once you've finished adding, editing, updating or deleting your items, select **Submit for Approval**.



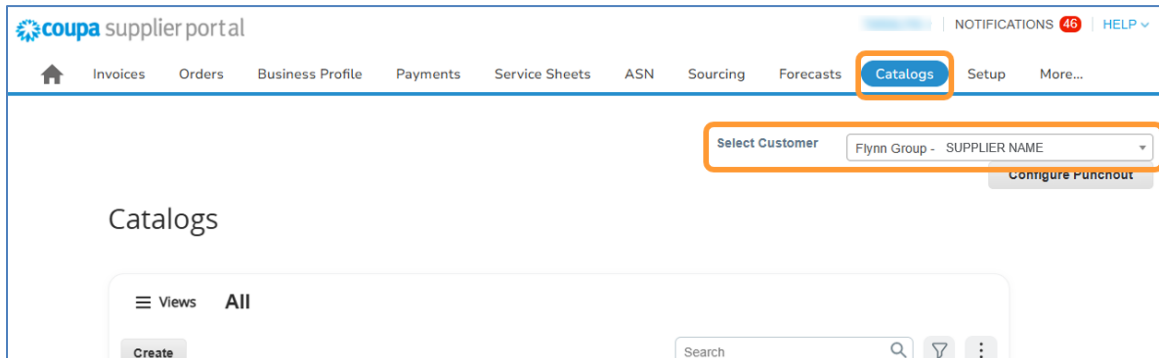
NEW 0 New Items

0 Deactivated Items

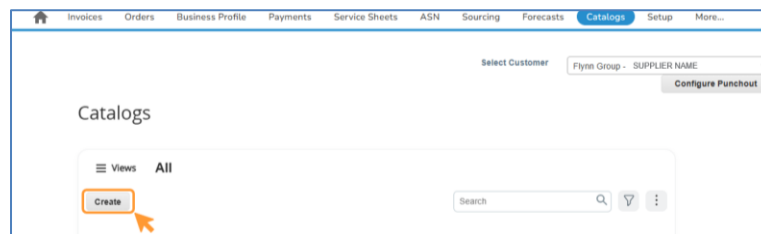
Save Submit for Approval


Bulk Edit Existing Catalog Items

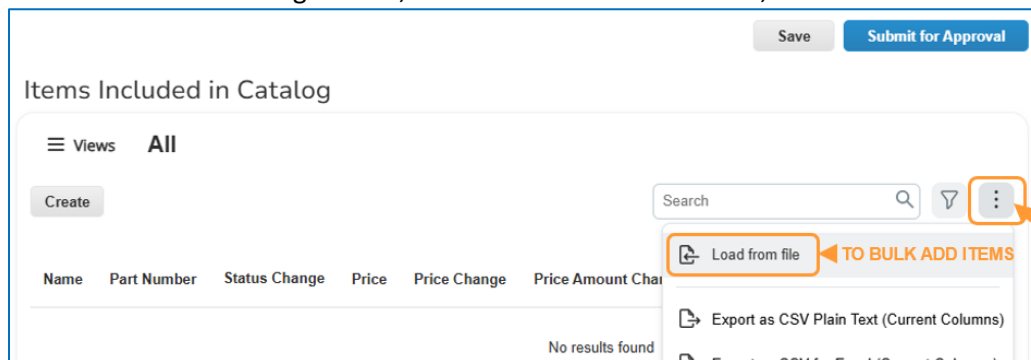
1. If you would like to edit, delete or update an existing Catalog Item, from the home page, navigate to the **Catalogs** Tab. Make sure to select Flynn Group from the **Select Customer** dropdown menu.



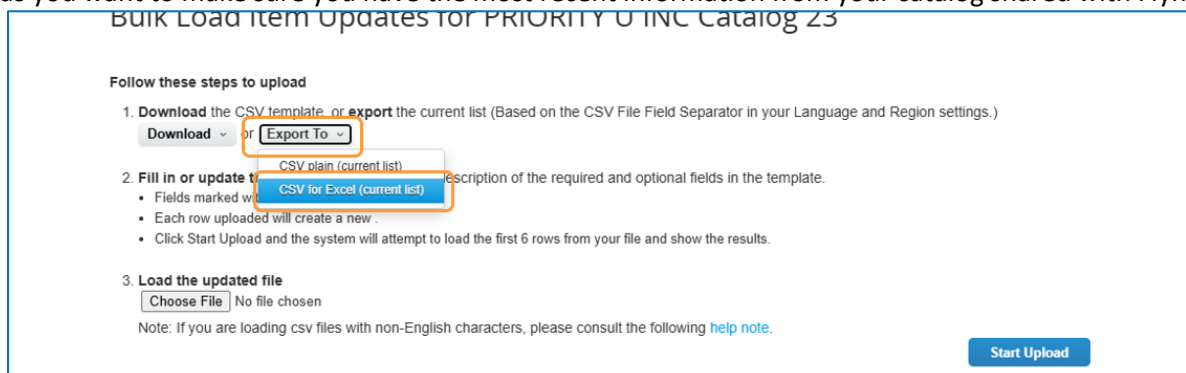
2. Select **Create**.



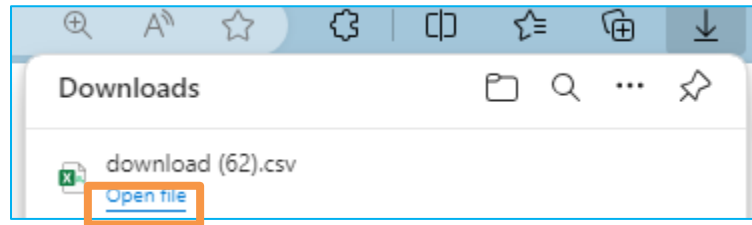
3. Under the Items Included in Catalog section, click on the 3 menu dots , select the **Load From File** Button



4. Select the **Export To** drop down and then select **CSV for Excel**. This will export the current catalog items available to Flynn to purchase. ***NOTE:** This step is important as it allows you to gather all the existing information tied to your Flynn catalog items. Do not use recycled or old templates when bulk editing catalog items as you want to make sure you have the most recent information from your catalog shared with Flynn.



- Once you have the list exported and opened, you can now modify existing items. ***NOTE:** DO NOT CHANGE ITEM NUMBERS, THIS WILL CREATE DUPLICATE ITEMS.



- When deleting an item via the bulk upload, mark 'No' for both the 'Active' and 'Supplier Item Purchasable' fields. This effectively removes the item from the system, preventing any transactions related to it.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
Item Type	Supplier Part Num*	Supplier A Name*	Description	Price*	Currency*	UOM code	active*	Item Class	UNSPSC C	Lead Time	Manufact. Minimum	Order Incr	Contract h	Contract T	Item Acce	Savings %	Availability	Availability	Supplier Item Purchasable		
Item	TEST1	TEST1	TE	15	USD	EA	No								405					No	
Item	TESTITEM2	TEST ITEM	TEST ITEM	5	USD	EA	Yes								405					Yes	

- Make the necessary changes to the catalog items. (Price, adding an image, updating a description, or deactivating). Once you've updated the desired items, you can then save your template. ***NOTE:** You must save the catalog file as a **CSV UTF-8**.

TEST CATALOG

CSV UTF-8 (Comma delimited) (*.csv)

Unsupported

Save

- Navigate back to the Coupa Supplier Portal where you last left off. You should see **Bulk Load Item Updates**. Select the **Choose File** Button and then select the catalog file you just saved to upload.

Home

Invoices

Orders

Business Profile

Payments

Service Sheets

ASN

Sourcing

Forecasts

Catalogs

Setup

More...

Select Customer

Flynn Group -

Configure Punchout

Bulk Load Item Updates for PRIORITY U INC Catalog 23

Follow these steps to upload

- Download the CSV template, or export the current list (Based on the CSV File Field Separator in your Language and Region settings.)

Download

or

Export To

CSV plain (current list)

CSV for Excel (current list)
- Fill in or update the description of the required and optional fields in the template.
 - Fields marked with *
 - Each row uploaded will create a new .
 - Click Start Upload and the system will attempt to load the first 6 rows from your file and show the results.
- Load the updated file

Choose File

No file chosen

Note: If you are loading csv files with non-English characters, please consult the following [help note](#).

- Once you have the updated catalog file selected, click **Start Upload**. Once the file is uploaded, you will be able to review the changes you've made to the catalog.

3. Load the updated file

Choose File

No file chosen

Note: If you are loading csv files with non-English characters, please consult the following [help note](#).

Start Upload

10. Verify the data that you updated using the bulk upload template. Once you've verified that the changes in orange are accurate, select **Finish Upload**.

Verify Data

The first rows of your upload have been loaded. All changes or additions are highlighted in **orange**.
After reviewing the results, click Finish Upload to continue the upload or Cancel to stop the upload and discard any changes.
The CSV Field Separator is the Comma (,) character. You can change it in the [Language and Region Settings](#).

Row 1 Unchanged		Row 2	
Item Type	Item	Existing	Updated
Supplier Part Num*	51600	Air Wick Refills	Air Wick Refills
Supplier Aux Part Num			
Name**	Super Lube	Air Wick® Plug in Scented Oil Refill	Air Wick® Plug in Scented Oil Refill

Finish Upload

Cancel

Upload completed successfully

Upload completed successfully. 9 rows processed, creating 1 new row and updating 5 rows.

Done

11. You will then be brought to a page where you can conduct a final review of your changes before submitting them to the Flynn team. You can click the boxes pictured below to view details on the items you edited. Make sure that these highlights accurately reflect the changes you made to the template.

109 Items Changed (81 unchanged)

1 Price Increase

0 Price Decrease

0 Rejected Items

27 Other Fields Updated

0 New Items

1 Deactivated Items

Save

Submit for Approval

Items Included in Catalog

Views Price Increase

Create

Search

Name	Part Number	Status Change	Price	Price Change	Price Amount Change	Currency	Other Fields Changed	Rejection
TEST	TEST1	Updated	16.00	6.67 %	1.0	USD	None	None

Per page 15 | 45 | 90

12. After reviewing your changes for accuracy, select **Submit for Approval**.

Save

Submit for Approval

Common Bulk Upload Errors

- **Image URL Error:** This occurs if suppliers attempt to upload image URLs that are **not accessible**. Suppliers should either **remove the image URL** or use a public URL.

Error Generating Sample

The system found 1 error in lines when attempting to load the sample rows.

Record	Field	Your Value	Error
Row 1: Image Item	url	https://flynnrg.sharepoint.com/_api/v2.1/sites/flynnrg.sharepoint.com,d45b235d-e21c-	Image url was unable to download image due to HTTP error 401 Unauthorized.

Back

- **Errors in Required Fields:** Missing or incorrect entries in **required fields** like 'Name', 'Supplier', or 'Contract Number' can prevent successful uploads.

Error Generating Sample

The system found 1 error in lines when attempting to load the sample rows.

Record	Field	Your Value	Error
Row 3: Item	Name*	None	Name* is a required field.

Back

- **Incorrect UOM Code:** Use of incorrect UOM (Unit of Measure) code will result in upload errors. It's crucial to ensure that the UOMs you use match those configured in Coupa and to use the UOM code not the UOM name in the upload template. Reference the UOM table (pg. 20).

Error Generating Sample

The system found 1 error in lines when attempting to load the sample rows.

Record	Field	Your Value	Error
Row 2: TEST1	uom	None	UOM Unit of Measure Each does not exist or is not active

Back

- **Catalog Post Approval Failures:** After a catalog is approved, Coupa performs additional validation checks. If any errors are detected during these checks such as **Duplicates** or **Changing Item Numbers**, the system will notify the customer of the failures.

Catalog Name	Supplier Name	Created Date	Submitted Date	Start Date	Expiration Date	Status	Unanswered Comments	Error
PRIORITY U INC Catalog 38	PRIORITY U INC	09/10/25	09/10/25	None	None	Failed	No	For item 'TEST ITEM 2(UHT27-R)' with manufacturer details : ':' and supplier details 'PRIORITY U INC-TESTITEM2'. Invalid item definition, The item number cannot be changed.

Bulk Uploading Best Practices:

- **Ensure Uniqueness:** Item names, descriptions, part numbers (each supplier part number must be unique per supplier)
- **Images:** Ensure that image links are public URLs and try to ensure that all items have photos for better user experience
- **Reference UOM Table:** Use the UOM table in this guide to ensure you're using the correct code
- **Support:** If after you've reviewed this guide and you need assistance, reach out to your Flynn procurement contact

Unit of Measure Breakdown

Unit of Measure Code	Name
EA	Each
HRS	Hour
HH	100 Cubic Feet
BG	Bag
BL	Bale
2W	Bin
BD	Board
D63	Books
BO	Bottle
BX	Box
BJ	Bucket
BE	Bundle
CN	Can
CG	Card
CMK	Carset
CA	Carton
CS	Case
CMT	Centimeter
CL	Coil
CT	Count
MTQ	Cubic
CMQ	Cubic Centimeter
FTQ	Cubic Feet
INQ	Cubic Inches
CY	Cubic Yard
CYL	Cylinder
DAY	Days
DI	Dispenser
DZ	Dozen
DPR	Dozen Pair
DR	Drum
FT	Foot
GLL	Gallon (US)
GRM	Gram
GRO	Gross
CEN	Half Dozen
INH	Inch
KGM	Kilogram
K6	Kiloliter
KMT	kilometer
KT	Kit
LN	Length
LY	Linear
LF	Linear Foot

Unit of Measure Code	Name
LTR	Litre
LO	Lot
MTR	Meter
TNE	Metric
SMI	Mile (statute mile)
MLT	Milliliter
MMT	Millimeter
D61	Minute
M4	Monetry
MON	Month
STN	Net Ton (2000lb)
ONZ	Ounce
PK	Pack
PD	Pad
PL	Pail
PR	Pair
PF	Pallet/Unit
P1	Percent
IE	Person
PC	Piece
PT	Pint (US)
LBR	Pound
QT	Quart (US)
QAN	Quarter (UK)
RM	Ream
RO	Roll
D62	Second
SET	Set
ST	Sheet
SO	Spool
MTK	Square
SF	Square Foot
INK	Square Inch
SY	Square Yard
MIL	Thousand
LTN	Ton(UK) or Longton(US)
TE	Tote
TC	Truckload
TU	Tube
WEE	Weekly
YD	Yard
ANN	Year
LS	Lump Sum
PM	Per M

Unit of Measure Code	Name
P25	Per 25
P50	Per 50
P200	Per 200
P300	Per 300
P400	Per 400
P500	Per 500
P250	Per 250
P2500	Per 2500
P12	Per Dozen
P100	Per C
OP	Two Pack
TP	Ten Pack
SL	Pack.
IN	Inch.
RL	Roll.
FOT	Foot.